# Establishing Norms

Each group should discuss and provide an answer for the following questions

* What does this group do when two or more members disagree (ex. on a technical approach, a technology choice, etc)?
  + *Step 1: Majority Vote*
  + *Step 2: ties go to the person/people doing the work on that topic.*
* What does this group do when a member is frustrated?
  + *Frustration with code:* 
    - *ask for help*
  + *Frustration with teammates:* 
    - *Keep it about the code, not the person*
    - *Talk to the person, bring it up*
* What does this group do when we merge our work together?
  + *Any merges ready 30 mins prior to lunch gets a second set of eyes. Then merged or kicked back by the end of lunch.*
  + *Any merges ready 30 mins prior to EOD, gets a second set of eyes. Then merged or kicked back by next morning.*
  + *Third set of eyes upon request.*
* When does this group ask for help?

After taking these steps:

* + *Check for typo’s*
  + *Check documentation*
  + *Google*
  + *Check with team*
  + *After 20 minutes, submit help desk ticket*
* How do we pair? What do we do when two group members pair with each other?
  + *We don’t initially, but if further progress of the project is waiting for a certain ticket, a free team member will join in*
* How does this group approach work "after hours" (i.e. after normal class hours and weekends)?
  + *After hours/weekends are optional and should only continue work on the current ticket*
  + *Lunch is normal hours*
  + *Can take 1-3 tickets during the holiday break (Optional)*
* What time does this group have daily stand up?
  + Daily stand up starts at 10:15 (8:15 for Dane)
* How do we start tickets?
  + *We work down the order of tickets pending prior required tickets already pulled.*
  + *Exception: if we know we are out of our depth, or special request*